

Sts. Peter and Paul School Board Meeting

Meeting Minutes
Monday, January 4, 2010

Members present:

Kit Foster, Lisa Buchheit, Rose Lehmann, Cathy Pfeil, Tony Morrow, Chris Janson, Darren Mechler, Ken Gibbs, Mary Mueller, Fr. Osang, Courtney Brauer, Jim Boyle, Charlie Lock

Opening:

The regular meeting of the SPPS School Board was called to order at 7:00 pm on January 4th in the Computer lab. The opening prayer was led by Darren Mechler

A. Approval of Agenda

Courtney Brauer made the motion to approve the Agenda and Lisa Buchheit seconds the motion.

B. Approval of Minutes

Courtney Brauer motioned to approve the minutes with one addition, dress of athletes prior to games was also discussed at the December meeting and Darren Mechler seconds the motion.

C. Strategic Plan Reports

- A. Reports – updates must be submitted to Jim no later than January 25th so that he can submit progress to the diocese. Note focus areas and progress made. Not much feedback has been received from the diocese in regards to progress.

Scrip sales \$30k in December, this will net \$2k-2.5k in profit for the school. Education first update to be sent out thanking those for contributions and communicating what the dollars raised has already accomplished.

President's items:

A. Strategic / Business Plan – Baptismal records should be included. The ideal number of students would need to be determined based on what the facility can accommodate. Question to address 'What do I get for sending my child to SPPS?' WE need to gain a better understanding of our strengths and weaknesses. The objective of creating a Strategic Plan is to create / communicate the vision of the school – expectations, goals etc. Who is going to champion this effort? This is intended to be a "selling" document.

A meeting planned for January 19th to be held to discuss the Strategic plan.

b. Bingo – Cathy – The electronic machines will make a bit difference. All is going well.

C. Gala – Rose – all planning and preparations are on track. The workroom ladies will prepare the solicitation letters for sending. Parents and businesses will receive solicitation letters by Friday of next week.

Principal's Items:

a. ITBS Summary – Expectation is for scores to remain consistent. In some areas our school is outperforming the diocese and right in line with others. There were no surprises in test scores this year. Strength area – reading and language arts.

b. Open House / Catholic Schools Week – Plans are in place for all events. Laura plans to have Alumni come in and speak to students about their own experience as a student.

Open House to be held February 2nd – Kit and Laura will be finalizing this. DVD to show families to include student footage as well as testimonials.

c. PR update – Laura is doing a fantastic job! All had the opportunity to review her documentation on everything that has been accomplished to date.

d. Miscellaneous – Lisa has followed up with the police in regards to the dumpster diver. The police did speak with him and instructed him not to come onto the property while children are present. He was notified that he could be arrested for trespassing.

Sports team's attire was discussed with Vern Teppen and Carrie Phelps, they will ensure all athletes properly reflect the school image.

The principal evaluation will be sent home for all board members to complete.

D. Standing Reports

Friends of SPSS – no meeting

Parish Council – no meeting

Finance – no meeting

AFC update – the diocese has approved moving forward with the feasibility study at a cost of \$6k, timeline is not yet determined, next AFC meeting will be held 1/14/10

Fr. Osang provided each member with handouts with information regarding planned giving. A speaker will be visiting soon to discuss further.

E. Closing Comments

The next meeting will be held on Monday February 1st. Fr. Osang led the closing prayer.

Adjournment: Kit Foster