

Sts. Peter and Paul School Board Meeting

Meeting Minutes
January 5th 2009

Members present:

Ken Gibbs, Darren Mechler, Lisa Bucheit, Courtney Brauer, Rose Lehmann, Cindy Kuhn, Julia Pluff, Nancy Koesterer, Charlie Loch, Linda Sanders, Jim Boyle and Kit Foster

Opening:

The regular meeting of the SPPS School Board was called to order at 7:00 pm on January 5th, 2009 in the Computer Lab by Julia. The opening prayer was lead by Nancy Koesterer

A. Approval of Agenda

The agenda was unanimously approved as distributed. Courtney Brauer made the motion to approve and Nancy Koesterer second the motion.

B. Approval of Minutes

The minutes of the previous meeting were approved. Nancy Koesterer made the motion to approve and Jim Boyle second the motion.

C. New Business

Strategic Plan Reports:

a. Catholic Identity – Linda

- **Committee is formed**
- **On track on all objectives**

b. Alumni – Darren

- **Many ideas, organizing currently**
- **Creating a data base of alumni, contact Val Schmitz for Education first listing**

c. School in the parish

- Peter / youth ministry leader implementing an elective class.
- Planning training for all of the different ministries, serving, lecture etc.

d. Enrollment – Todd not present – no update

e. Curriculum – Tony not present – will e-mail update to Julia

f. Finance – Kit

- Communicating that box tops / Campbell soup labels can be put in the collection basket at mass
- \$1600.00 to date in box top revenue. Revenue used for new play ground balls, overhead projectors etc
- Fundraising committee has not yet been established
- Scrip revenue aprox. \$7300.00 in earnings YTD. Current inventory is also paid for which could lead to an additional \$2k.
- Will be selling scrip after PSR starting this week. 25% of the profit will go to the PSR program. Will only be sold at SPPS not Gibault.
- Education first total raised \$42-\$43K. We did have one \$20K donation. Budgeted amount for this year \$35K.

g. Facilities – Charlie

- All bids have been submitted for work needing to be done, including siding and exterior windows. The bids are coming in higher than expected.
- Boiler is a critical item to be addressed currently
- Annual maintenance inspections have been completed. All maintenance needs issues will be prioritized and brought to school board for discussion.
- Maintenance of the trailers will be a major expense, are there other options to these?

h. Development / PR – Courtney and Rose

- **Working to establish committee, some delay due to personal issues of those to be contacted**
- **Courtney has meetings set with JR High teachers as well as Laura Frierdich to discuss opportunities. We will be utilizing space in the Independent; the journalism class will have an article in February.**

i. Staffing – Julie

- **CPR certification is complete**
- **Mentor program – not complete / just starting**
- **A volunteer is needed to oversee the library**
- **In service programs, continuing education etc are all continuing.**

j. Technology – Cindy

- **Committee has been formed**
- **Determining how goals will be measured**
- **There are currently 8 smart boards in the school with 2 more to be installed this week.**

President's items:

a. Financial Statements – discussion around clarification needed related to the financial statements or if there is anything that Bob needs to clarify.

b. Gala update – The school board will sponsor the VIP table once again for the 2009 Gala. The outstanding Bus trips were discussed and Nancy will contact Kenny Valentine to schedule and Darren will contact Dave Meehan to re-schedule with the offer of a refund or the use of a Limo bus.

c. Open House – to be held the Thursday of Catholic Schools week. (1/29 at 7:00 pm) We are in need of both student and adult volunteers. Flyers will be posted in church and distributed to local day care and pre-schools. Courtney and Julia will produce these flyers. An advertisement will be run in the Independent.

Principal's Items:

a. New Math – in service to be held this month. Teachers are still waiting for some of the materials, software. Once it arrives it will be available to parents, some is already available.

b. Human Sexuality – Still reviewing both programs, more information has been requested to base this decision upon.

c. New Mass Schedule – starting next week two masses will be offered weekly for students. Tuesday will be an all school mass and Thursday grades 2-8.

d. Delinquent Tuition – 28 families are currently delinquent, approximately \$25k. Varies from 1-7 months delinquent. 2 first year families have delinquent tuition, one family has not yet returned from the Christmas break. In a normal year we deal with 10-12 delinquent families many of which are repeat offenders. Of the 28 families 14 have contacted Lisa with a payment plan. Plans are in place to have an attorney write a letter to the 14 families that we have had no response from.

e. Miscellaneous – ACRE results, 29 8th graders tested of those 27 proficient or exceeds expectations with 2 below expectations. Test is anonymous due to attitudinal survey. Will print and bring results to next meeting.

Catholic Schools week – the faculty has recommended cancelling the pot luck planned for 1/24 due to conflicts with other events. Funds from this event will be utilized in a different manner this year for the kids. .

D. Standing Reports

Friends of SPPS: Cindy: no meeting held

Parish Council: no meeting held

Finance Council: Lisa

Update on Msgr. Flach situation, there are plans for him to return in the spring. FR. Osange will stay until his return. A letter is being sent to the diocese letting them know a tax payment is being withheld due to all of the expenses incurred due to Msgr's extended illness.

Scrip Update - Kit

AFC update - Ken

Update is in the church bulleting and sent home with school and PSR families. Looking at next steps, may want to solicit feedback from the parish families.

E. Closing Comments

Next meeting will be held Monday, February 2nd at 7:00 pm in the Latchkey trailer. The closing prayer was led by Nancy Koesterer.

Adjournment: