

December 1, 2008
School Board Meeting

A. Members present: Courtney Brauer, Julia Pluff, Lisa Buchheit, Darren Mechler, Todd Pappenberg, Ken Giggs, Kit Foster, Charlie Loch, Cindy Kuhn, Tony Morrow, Jim Boyle

B. Julie Pluff called the meeting to order at 7:05 PM, Monday, December 01, 2008 in the computer. Opening prayer was lead by Lisa Buchheit.

C. Approval of Agenda – Moved by Cindy Kuhn, seconded by Charlie Loch
Approval of Minutes – Moved by Courtney Brauer, seconded by Cindy Kuhn

D. Strategic Plan Reports:

- a. Catholic Identity report was given by Julia in Linda's absence
 - a. Middle School Youth Meeting are growing in number
 - b. December 12 – Caroling for Guatemala
 - c. Jan. trip to DC has 18 kids
- b. Alumni – Darren Mechler
 - a. Would like to involve the Alumni in the Gala
 - b. Would like to have a retired teacher luncheon
 - c. Discussed an Alumni family tree
- c. School In the Parish – Nancy Koesterer– No report
- d. Enrollment – Todd Pappenberg – No report
- e. Curriculum – Tony Morrow -
 - a. Reached out to Lisa
 - b. Reviewed Goals
- f. Finance – Kit Foster
 - a. Box Top program is in good shape and would like to improve on the program
 - b. Would like to promote Box Tops in the church bulletin
 - c. Permission has been given for Box Tops and Soup Labels to be collected in the collection plate during Mass
 - d. Scrip is working and PSR is going to be involved
 - e. Val is working on Ed. First. Gross so far is \$17,500 with a \$800 in expenses. Goal for the year is \$35,000
 - f. Looking for more 'free' fundraising opportunities
- g. Facilities – Charlie Loch
 - a. Bids for the siding are coming in
 - b. Seam on the gym roof has potential of leaking. As of right now it needs repaired as a preventative measure
 - c. Glass on the front of the school is coming out of its' casings. A downdraft could cause a blow out. This was identified as a priority because of danger to the students
 - d. Trailer skirting need backing to repair/prevent more damage
 - e. Furnace is in good shape, but we should plan for the future

- f. 3 decks need replaced, specifically the deck to the K trailer because if safety
 - g. Obtaining bids for a lift truck for Parish and School use
 - h. Tree by the gym should come down. Possible damage to the school foundation, gym roof and playground asphalt cited as reasons. It is not top priority but it is the easiest to achieve.
 - i. Getting roof and soffit bids for the Quilting House
 - j. Charlie is going to trench the fire alarm cable in the Spring with Mike scheduled to do the electric.
- h. Development/PR - Courtney Brauer & Rose Lehmann
- a. Opportunity to write letters to Santa was offered to the K, 1st and 2nd grade teachers. 2nd grade took advantage of the offer. A full page in *The Independent* should be dedicated to this in the December 5 edition
 - b. *The Independent* has offered space to the Journalism students in one or both of the monthly editions. Have yet to receive the cooperation of the Journalism teachers. If this is of interest the opportunity needs to be taken advantage of ASAP before the space is rededicated.
 - c. Courtney and Rose are working on a future meeting/brainstorming session.
- i. Staffing – Julie Pluff
- a. The first goal of CPR Training has been met
 - b. Working toward the goal of Catechist Training
- j. Technology – Cindy Kuhn
- a. The original committee that was involved in the Strategic Plan has agreed to serve on the new committee
 - b. Working on trying to make the teachers more aware of technological uses in the classroom.
- E. President's Items – Julia Pluff
- a. Budget - Julia Pluff
- We are fine as what we are spending but there is concern regarding future income. There is \$17,000 in delinquent tuition. The Church may not be able to help in the future. They can meet their obligation for this year. Quarterly endowment check has been received and totals \$16,659. The endowment is down \$950,000 as of the end of October. If this trend continues a check may not be distributed because the principle is restricted to earnings only. With two more checks to be distributed the total could be \$35,000
- b. Gala – Courtney Brauer/ Cindy Kuhn
- It was reported that the letter soliciting auction donations was revised to leave it up to the committees' discretion what would be advertised. Ads will direct people to the website for a complete list of auction items. We felt this was necessary to more effectively use our advertising dollars. Kim Papenberg was working on putting her committee together and auction letters are scheduled to be sent out the first part of January.
- F. Principals Items – Lisa Buchheit
- a. bus update

The bus was classified as a 21 passenger bus with the State. This classification requires more criteria to be met as far as licensing, inspection, etc. Trying to see if the bus can be reclassified and registered as a 15 passenger vehicle. This is a more realistic number. The bus is mechanically sound. Mechanic bills totaled \$1,300 because of unexpected repairs.

b. Misc. – Lisa Buchheit

Fall picture day is going to be eliminated because of retakes, etc. .
Uniform pictures will be taken in the fall for the year book. Spring picture day will remain the same.

Catholic Schools week is being planned. Activities include: Joint Mass with Gibault, joint service project with Gibault that will involve making and mailing cards to nursing home residents, rummage sale and talent show

It was discussed whether specific families with in the Parish could be identified and contacted to support the scholarship fund as opposed to a generic appeal. It was recommended that current school families not be contacted. No motion was made.

G. Standing Reports

- a. Friends of SPPS – Cindy Kuhn - Vendor night was not as successful as hoped. The Papa Vito's Night raised about \$1,200. The money was going to go directly to the teachers to buy supplies for their rooms. Consideration is being give to alternatives because of the tight budget. This will be discussed in further detail at the next Friends Meeting.
- b. Parish Council – Julia Pluff – No status of Father Flach's return. Diocese won't put anything in writing. Usual reports were discussed. The Christmas Angels is the focus of the Service Committee.
- c. Finance Council – Lisa Buchheit – Discussed the cemetery, repainting of the gazebo, PSR stipend, Monsignor, the endowment situation and the purchase of a lift.
- d. AFC – Ken Gibbs – December meeting has been cancelled. A summary status will be in this week's bulletin. It was noted that if building was possible it would cost 14.5 mil. This does not include furniture, technology, etc. Due to the economy and lack of leadership a time-out has been called. The feasibility study was done based on a different need. Now is not the time to move forward. The land of the potential building site is owned free and clear.

H. Closing Comments: None

I. Closing Prayer – Julia Pluff

J. Adjournment – 8:17 PM