

Ss. Peter and Paul School Board Agenda

Meeting was held in the Computer lab
Monday, November 6, 2006 at 7:00 p.m.

Board Members Present:

Paula Beasley ('07)	Jim Boyle ('07)	Lisa Buchheit
Laura Constantine ('09)	Patty Feldmeier (Madonnaville)	Monsignor Flach
Ken Gibbs	Angela Griffin ('08)	Nancy Koesterer ('09)
Darren Mechler ('07)	Karen Meehan ('08)	Todd Papenberg (Hecker)
Julia Pluff ('09)	Stacy Poepper ('08)	

Board Member(s) Absent:

Charlie Lock ('08)

- A. Call Meeting to Order
 - Julia called the meeting to order
- B. Opening Prayer
 - Monsignor Flach led us in prayer.
- C. Approval of Agenda and Minutes
 - Ken noted corrections to October minutes.
 - Paula motioned to approve minutes as amended; Patty seconded.
 - Nancy motioned to approve the agenda; Stacy seconded.
- D. Guest-Lori Roever-Summer Splash recruitment and meals
 - Lori presented recruitment ideas for Summer Splash:
 - Posters are registration
 - Hot meals
 - Cafeteria is usually closed June and July.
 - More field trips
 - Posters at Arts Night
 - Posters in back of church
 - Hot lunches have been requested. She's checking caterers. An option for Lori to do it; she is licensed.
 - May raise activity rate.
 - Lori explained program, hours, etc.
 - Discussion regarding tiered by school attendance; grants/waivers available for those who cannot afford it. Still need to make money to offset/supplement preschool.
- E. Strategic Plan Reports
 - Catholic Identity/School in the Community-Stacy
 - She went to Catholic Identity meeting
 - Added new goal
 - Sister is coming in February
 - AR books added
 - Integrating Catholic Identity throughout the curriculum, especially in Art
 - Ownership/Governance-Angie
 - No report
 - Enrollment-Julia
 - Wants to send invitations to possible children entering preschool. Msgr. Recommended updating letter to children under 5.
 - Curriculum-Lisa
 - School board approved Resource Teacher several years ago

- Consider offering a gifted program; has a teacher in mind; lots of discussion and questions; position being researched for feasibility.
- Finance-Nancy
 - No report.
- Facilities-Paula
 - Cistern is completed
 - Steps are not completed
 - No new report
- Development-Darren
 - No report
- PR-Laura
 - Newsletter completed and mailed

F. President's Items

- NAEIR
 - A non-profit company that gathers overruns and overstocks
 - \$500 per year membership fee
 - You pay shipping
 - You make trip to warehouse and "shop" for whatever items are there that you need
 - Parish will donate toward membership fee for each visit/order (per Msgr.)
- Catholic School Funding
 - November 11 is tuition covenant and alternatives discussion in Mt. Vernon
- Insurance requirements (Nancy K.)
 - Insurance discussion on policy
 - Concerns about renters outside of umbrella requiring proof of insurance
 - Communication and awareness missed in transition to new business manager
 - There are no current policies around renting SPPS facilities
 - Ken and Vern will sit on subcommittee to create and address policies and procedures for all facilities.
 - Julia will seek pastoral council and Lisa will get Lisa Heiken.
- Tipton rep
 - Addressed concerns brought to board about Tipton not represented on board.
 - School board by-laws state 10 from SP&P parish, two from financially contributing parishes, which today are Hecker and Madonnville.
- Field trips (Karen M.)
 - Question asked about how policies around field trips and their cancellation policies asked
 - Lisa B. stated that parents who send their children to school on a field trip day, but do not give permission for them to attend will have their child sit in school office. If there are illness issues involved, if a child is well enough to attend school, they should be well enough to attend field trip.
 - Lisa B. stated that policies are set by Diocese.
- Additional discussion
 - Monsignor has communications concerns about information to parishoners
 - Believes we should have town hall meeting twice each year to communicate issues, concerns and have two-way communications.
 - Leaders of each council should be present (pastoral, finance, school board)
 - Ken recommended Parish Council spearhead the meeting. School board would participate.

- Monsignor suggested going to where people are (where do we meet you, where are you?)
 - Sports programs celebrate mass together, e.g.

G. Principal's Items

- Computer Teacher
 - Former teacher resigned
 - New teacher started October 2, 2006 ... Jeff Toth.
- Gifted Program – discussed in previous agenda item.
- Cafeteria Staffing
 - Salads are a success
 - Part-timer coming in earlier to accommodate extra work in making salads.
 - Affects budget slightly
- Test results
 - Have received Tera Nova test results but have not analyzed or distributed
- Distributed principal appraisal to Board members.

H. Standing Reports

- Building and Grounds – Charlie Lock
 - Absent – no report
- Communication / Publicity- Laura
 - Continue to pursue getting SPPS pictures into local papers
 - Published Board minutes discussed
 - Decision was made to keep more detail in minutes but remove from web sites (parish and school). Karen will contact web site manager and get this done.
- Finance – Nancy
 - No report
- Friends of SPPS – Karen
 - Education First mailing effort was great success.
 - Reported on upcoming craft fair, vendor night
- Fundraising – Angie
 - Contracts for Gala are signed
 - Addressing the sound system issues
 - Kick-off meeting date being finalized
- Parish Council – Julia
 - Guests attended the meeting to discuss land acquisition
- Youth Ministry –Paula
 - Making Thanksgiving day cards
 - Offering cookie mix jars at Vendor Night
 - No limit exists for number of kids who want to go to March for Life.

I. Closing Comments

- None.

J. Closing Prayer

- Nancy ended the meeting with a prayer

K. Adjournment

- Julia adjourned the meeting