

Sts. Peter and Paul School Board
Meeting Minutes
Monday September 5, 2006 ~ 7:00 PM
Meeting Held in Computer Lab

Board Members Present:	Paula Beasley ('07)	Jim Boyle ('07)
Lisa Buchheit	Laura Constantine ('09)	Patty Feldmeier (Madonnaville)
Ken Gibbs	Angela Griffin ('08)	Nancy Koesterer ('09)
Charlie Lock ('08)	Darren Mechler ('07)	Karen Meehan ('08)
Todd Papenberg (Hecker)	Julia Pluff ('09)	Stacy Poepper ('08)

Board Member(s) Absent: Monsignor Flach

- I. **Call Meeting to Order** - Julia called the meeting to order.
- II. **Opening Prayer** - Nancy led us in prayer.
- III. **Recognition of Visitors** - Michelle Knefelkamp
- IV. **Approval of Agenda & Minutes** - Paula motioned to approve agenda and minutes. Stacy Poepper seconded the motion.
- V. **Strategic Plan Reports** -
 - A. Michelle and Board discussed strategic planning committees and reports.
 - B. Catholic Schools Management (who has been providing consulting at a cost of \$2,500 per year) has been dropped. Parish will continue with suggestions from them.
 - C. Committees were reviewed, restructured, and assigned chairs. See Appendix A for details.
- VI. **President's Comments** -
 - A. New Board Member Training
 1. Angela Griffin will attend training in Mt. Vernon.
 2. Training materials will be provided to other new members by Lisa..
 - B. Endowment Fund
 1. Julia presented ideas for increasing endowment fund as a need to increase growing base for school funds. She will pursue communicating need to parish.
 - C. SPPS Math Program
 1. Laura brought perception of inadequacies in Math Department curriculum to table. She indicated that some parents have concerns about SPPS student preparedness at high school entry vs. other school graduates entering Gibault.
 2. Lisa addressed concern by conveying discussions with Gibault's Math Department Head that SPPS students appear to be as prepared as or more prepared than other students, as well as pointing to SPPS recent test scores in area of Math.
 3. Lisa will communicate concern to SPPS Math teachers.
- VII. **Pastor's Comments** - none

VIII. **Principal's Comments** -

- A. Soccer Program
 - 1. SPPS CYO soccer is only school in diocese that allows non-school kids play on team. Diocese rules that kids in the Catholic schools can only play one sport at a time; however, public school kids on the CYO team can play another sport at their school. This causes hardships on SPPS kids who cannot play multiple sports but friends on CYO soccer can if they attend public school.
 - 2. Lisa suggested forming a committee to investigate issues and options with CYO soccer (e.g., eliminating public school kids from roster, etc.) Charlie Lock will chair.
- B. Education First
 - 1. Last year's campaign goal was \$35,000 and raised \$39,000. Funds purchased the playground equipment.
 - 2. Goal for 2006-2007 school year is \$40,000. Monies will fund technology in school; specifically, streaming audio/video to classrooms, etc.
 - 3. A technology committee is being formed to investigate future investments and needs. Kenny Kuhn will chair.
- C. Communications Committee
 - 1. SPPS should distribute a quarterly report. Lisa is in preparations now. Laura Constantine will help prepare newsletter.
- D. 50th Anniversary of SPPS Building
 - 1. 2007 is the 50th anniversary of the school building.
 - 2. Lisa wants to have a Spring celebration to mark the occasion. Ideas solicited; e.g. 50th wedding anniversaries of parish couples.

IX. **Standing Reports** -

- A. Building and Grounds (Charlie Lock) - no report given.
- B. Communication/Publicity (Laura Constantine) - no report given.
- C. Finance (Nancy) - Nancy provided report. New Finance Manager, Chris Reuss, started.
- D. Friends of SPPS (Karen) -
 - 1. Boo Hoo Breakfast for Kindergarten parents was success.
 - 2. Open House kids activity was success.
 - 3. First meeting is 9/25 with Monroe County EMS as guest speakers.
- E. Fundraising (??) - Angie not present, but Fall Fest chairs gave reports.
 - 1. Volunteers needed for arm bands and playground duty. Volunteers obtained and will be passed onto Angie Huels.
 - 2. All other committee chairs have no concerns about their areas.
- F. Parish Council (Julia) -
- G. Youth Ministry (Paula) -
 - 1. Pancake breakfast on August 27 was successful.
 - 2. NET Ministries is October 14 at ICS.
 - 3. Trunk or Treat will take place again in October.
 - 4. Christmas Caroling is scheduled for December 15.

X. **Closing Comments** -

- XI. **Closing Prayer** - Nancy led us in closing prayer.

XII. **Adjournment** - Julia adjourned the meeting.

Appendix A - Strategic Planning Committees & Goals

We will be adding committees to alleviate dual roles, which allows each committee to pursue more. The goal for next meeting is to review strategic plan, communicate new ideas for future. Julia will provide an overview of our strategic plan for the quarterly newsletter.

Enrollment - Julia Pluff

- Try to increase prospective parents' attendance at open house in February.
- We published the Tera Nova test scores, which communicated our outstanding academic achievements.
- Asked to consider ways to promote 85% SPPS scores vs. 15% PSR scores on ACRE tests without insulting PSR families.
- Our current enrollment is 325 students.
- Michelle offered considering encouraging grandparents to influence parents decision to obtain Catholic education for their children.

Catholic Identity/School in the Community - Stacy Poepper/Michelle Miskell

- Stacy volunteered to be the board liaison to the committee, which Michelle Miskell chairs.
- Two were combined into one.

Ownership/Governance - Angela Griffin

- Goal is to embrace what makes the school board work.
- Angela will attend training in Mt. Vernon.
- Ken Gibbs appointed school board trustee to keep the board fluent with all the changes yearly.

Staffing - Lisa Buchheit, Patti Feldmeier

- Julia will discuss and review goals and objectives when they meet.

Curriculum - Lisa Buchheit

- Lisa gave report.

Finance - Nancy Koesterer

- Nancy gave brief report of last Finance Council meeting.

Facilities - Paula Beasley, Todd Papenberg, Charlie Lock

- Need to form a committee to address facility issues.

Development - Darren Mechler

- Development & PR split into two groups
- Development is a new group to generate revenue.
- Darren will organize a SPPS float for parade(s).

Public Relations - Darren Mechler, Laura Constantine

- PR focuses on media and communications
- Laura will help Lisa with quarterly newsletter.

- Need to form a PR committee. Laura will chair.