

**Saints Peter and Paul Parish – Waterloo, IL**  
**Pastoral Council**  
Meeting Minutes for September 13, 2011

**Sign of a Christian Community**

**Community building** – How do our decisions foster a sense of welcome and belonging?

**Worship** – How do our choices promote better liturgical celebrations and greater praise of God?

**Evangelization** – How do we continue to share the Catholic faith within our parish and our community?

**Service** – How do we reach out in justice and service to our staff, parishioners, community and the world?

**Attending**

Fr Osang Idagbo, C.M. (Parish Administrator)  
Fr. Dale Maxfield (Associate Pastor)  
Deacon Doug Boyer  
Karen Seaborn (Pastoral Associate)  
Carol Postlewait (Trustee)  
Kevin Edwards (Trustee)  
Tara Busch (School Board)  
Lois Thompson (PSR)  
Tony Morris (12)  
Connie Lutz (13)  
David Miskell (13)  
Judy Brinkmann (14)

**Absent**

Barb Reinholz (14)  
Chris Purcell (12)  
Ken Carrico (12)

**Opening Prayer was led by Father Osang**

**New Business:**

- Steeple Update – We have not received the quote yet. We should have a temporary fix quote and a long term fix prior to our next meeting.
- School Corner Stone – The original corner stone for the school will need to be moved during construction. There was discussion about modifying it to include the expansion date. Some thought the original should not be modified, rather a different stone should be put in or a plaque of some kind could be added.
- Diocese Workshop - Practical Training for Parish Pastoral Councils” on Saturday, Oct. 15 (8:45 a.m. – 3:45 p.m.)
- Faith in the Marketplace Award Dinner Saturday, 17th at St Nicholas' parish center, O'Fallon at 6:00. Call Cate at the office to RSVP, \$25 per person.
- 2011 - 2012 Goals/Plan – David asked the group if we should establish some goals for the current parish year. Father Osang suggested we set a separate meeting to review how we did on last year's goals and set realistic goals for this year.
- Father Osang presented The Pastoral Plan for Parish Renewal and Restructuring for the Diocese of Belleville. This phased program will require all parishes to look at their viability as a standalone parish over the next several months. Father Osang suggested that this program is being driven by a couple of facts:
  - There are 22 priest “on loan” in the Belleville Diocese today.
  - Many churches in the diocese are not full today.

**Standing Reports**

**1. SPPCS Report – (Tara Busch)**

- Mike McManus spoke with the board regarding the Capital Campaign and Building progress. He is awaiting a groundbreaking date from the diocese.
- Julia and Lisa provided updates to the school curriculum. The Top 20 Teens program is a required elective for 6th graders and an option for 7th and 8th graders. The Gifted and Enrichment programs are focusing on architecture/design to tie into the building project. Lisa is doing ongoing review with the faculty for our curriculum mapping. The goal is to ensure that we meet and/or exceed the nationwide Common Core Curriculum standards that 48 states have adopted. Textbooks will now be written based on national rather than state standards.
- Suzan and Lisa updated the board on staffing and faculty professional development. We do receive Title Funds from the state for professional development for our teachers.

- Linette discussed the benefit potential for an Advancement and Development employee. She has been in touch with an individual in the St. Louis area that is familiar with the National Catholic Development Council. This individual may be a guest speaker at one of our upcoming board meetings as schedules allow. The school board would like a couple of pastoral council members to attend this meeting if possible.
- Chris provided information on a fundraising model that is in place in another school in the Missouri area. This model, called the Home Score Organization, reflects a certain monetary amount expected per child each school year to pay and/or fundraise. The goal of this program would be to give families the option of paying to opt out of various fundraisers, would provide a fair system for equal student contributions and would help ensure that we meet (or exceed) our fundraising budget each year. The logistics regarding tracking this per child were discussed as well.
- Lisa discussed our school budget and how she made adjustments to remain on budget. Our biggest “lifesaver” to address the tuition shortfall was \$25,000 from the Endowment Fund.
- The Boys Town Program has continued to proceed well with the faculty and students.
- The school evacuation routes have been adjusted to accommodate the construction. All of the classes have 3 scheduled evacuation drills per school year.
- We will be using the Gibault busses for transportation, field trips, etc. as this is a less expensive option for us. (whenever they are available)
- Ken discussed the Service Committee meeting. The school will plan to have a “Did You Know” section in the church bulletin to better communicate events, fundraising, school service projects, etc. It was discussed that many church participants are still unclear in their understanding of what Scrip is. Laura Frierdich is actively working on improving this understanding/communication.
- Next meeting scheduled for October 3rd at 7:00 pm

**2. Cemetery – (Ken Carrico)**

**3. Finance Council – (Dave Miskell) –**

	<b>August</b>	<b>Budget</b>	<b>YTD</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
Sunday Collections	57039.72	65492.01	154929.32	144633.06	730937.61
Total Income	62469.29	71405.42	180037.17	172231.64	955180.61
Net Income/Loss	4482.56	5924.93			
4501.00 Building Fund			14215.33		
5144.00 School Subsidy	20000.00	26000.00	60000.00	78833.33	415000.00
4112.00 Special Donations			1180.60		
4101.50 Christmas Flowers			2801.60		
4150.11 Altar Decorations			1193.00		
4110.10 Picnic			49058.32		
4110.30 Gold Rush			16200.25		

Total income for the month of August was down \$8,936.13.  
 Fiscal year to date Total income is up \$7,805.53.

Utilities for August have not been recorded.

Capital Campaign Update: Pledges \$1,708,210.00  
 Cash \$245,753.00  
 House Purchase \$112,162.20

**Capital Campaign Financial Update:**

Checking State Bank \$6,180.27  
 FNB Savings \$6,051.33  
 FNB CC 2011 \$179,728.66  
 State Bank Freedom 60 \$66,500.00  
 State Bank Restricted \$9,000.00 *contributor committed to CC 2011*  
 Smith Barney Stocks \$54,046.00

Diocese – Deposit and Loan	<u>\$384,623.68</u>
Sub-total	<b>\$706,129.94</b>
<b>With House Purchase</b>	<b><u>\$112,162.20</u></b>
<b>Total</b>	<b>\$818,292.14</b>

#### 4. Youth Ministry – (Connie Lutz) –

- The August Welcome Back to School Luau was attended by 9 6th graders/ 16 7th graders/ 12 8th graders/ 2 freshmen/ 2 sophomores. The students filled out short questionnaires, listing the types of activities they are interested in, fundraising ideas, and liturgical interests. There were many ideas gained for the upcoming months' youth gatherings! The commission continues to try to come up with ways to reach out to the upper classmen and increase their involvement.
- The sausage and pancake breakfast was held on 9-11-11. Numbers were down from the past year. (107 Plates/ 10 carryout's this year, compared to 175 from last year).
- Plans are under way for the Luke 18 retreat, to be held tentatively in Feb/March. (date still to be determined. ) This is the last year for Tom and Dawn Helfrich to coordinate this event. They are looking for a young couple to take over their position. Youth Ministry will be involved in the planning/ staffing/ kitchen duties for this weekend.
- Extra effort is going to be made to have a calendar of events in the youth ministry section of the bulletin, to keep families informed.
- September 18th: the next youth mass, and gathering. (The activity to be held will be Trivia. In the gym. 3 rounds of 10 questions, with one of the rounds being Bible related. Prizes to be awarded!)
- The Facebook page for Youth Ministry is being kept updated by Allison Essner.
- The next YM Commission meeting will be held 10-10-11.
- Add on information from Barb Reinholz - I wanted to let you know that we tried to promote the NCYC through Gibault last spring. The cost was \$500 for each child and that only included some of the meals. They would still have to bring money for additional expenses. Mr. Hart was willing to organize a group on our own by using Gibault's bus/suburban and booking our own hotels (he is from Indy) in hopes to bring the cost down. Unfortunately, since we fall under the Belleville dioceses, we were required to travel with them. We talked at our God Mod to each of the classes, but there was no interest. If there was, we would have pursued it and opened it up to Waterloo students as well. We weren't in a position to do any fundraising...I think the cost scared a lot of kids away.
- Plans are underway for Washington DC – March for Life. We will again be traveling with Life Really Matters from the St. Louis diocese. I will be attending a meeting on Sept 29 at CBC. Mr. Hart and I will be going again, and Aimee Range has volunteered to go as well. Mr. Hart agreed to having high school students from SPP Youth Ministry join us. If the students do not attend Gibault, they will be required to provide their own chaperones ( 1 adult per 6 students). I will give a complete update at our Oct meeting.

#### 5. PSR

- PSR began on Wednesday, September 7th. We had 84% of our students in attendance at our opening meeting. We have 212 students registered for PSR this year; 9 students are being homeschooled.
- Our first night of classes is tomorrow, September 14th. Grades 1-5 will be meeting at SPPCS from 6:30p-7:45p and grades 6-8 will be meeting at GHS from 6:45p-8:00 p.
- This Sunday, September 18th is Catechetical Sunday. All of the PSR Catechists will be recognized at the 9a Mass.
- The 8th grade Call to Confirmation will be held at the 11a Mass on Sunday, September 25th.
- RCL Benziger, our textbook company, will be hosting two workshops for parents. These workshops will be held during PSR class at SPPCS and are being offered free of charge.
- 10/26/11 – So you want to raise your child Catholic?
- 1/18/12 – Eucharist and Reconciliation: A History and Theology (2nd grade parent Workshop)
- We are still in need of an Administrator at SPPCS on Wednesday evenings.

#### 6. Adult Formation – (Karen Seaborn)

- RCIA: As of Sept. 3, all thirteen of our 2010/2011 RCIA candidates (as well as our two children) have finally been baptized and/or confirmed! Unfortunately, we only have one official inquirer for our 2011/2012 year. After conversation with Fr. Osang, Fr. Max and Deacon Doug, we have decided to offer a ten session DVD series Catholicism: Journey Around the World and Deep into the Faith instead of the traditional RCIA for this year, and invite all interested parishioners to attend as well as our one inquirer. This DVD program is being heralded as revealing "the truth, beauty and richness" of our Catholic Faith. Many dioceses around the country are promoting this series, including our own diocese. The Office of Education is allowing us to use one of their two programs so that we do not have to purchase it (saving us \$250.00 for the DVDs and leaders packet). Bulletin announcements going in the bulletin beginning this weekend and program due to start October 10. Catechist

Certification credit hours will also be offered.

- Adult Children of Aging Parents: Darlene Niebruegge and Judy Mueth continue to work with Cathy Knowlton, Human Support Services in offering monthly support group for adult children with aging parents.
- Book club: Book Club met Aug. 30 and discussed He Leadeth Me by Fr. Daniel Ciszek, S.J. Our next book will be Mother Teresa's book A Simple Path.
- New Roman Missal: Bulletin inserts obtained from the U.S. Conference of Catholic Bishops continue to be placed in each week's bulletin. Deacon Doug is putting together a formation program that will first be offered to the Choir and then available to the parish groups, liturgical ministers and parish at large. The parish at large meetings will be scheduled for mid to late October. The 500 booklets on site will be given to parishioner at these meetings. Worship committee is deciding on pew cards.
- Comprehensive Adult Faith Formation Program: The newly formed Adult Faith Formation Commission has now met three times and our next gathering is scheduled for Tuesday, September 27. The group decided to take some time and study together the USCCB's document Our Hearts Were Burning Within Us, which is the U.S. Bishops Pastoral Plan for Adult Faith Formation. This will allow the whole group to be educated and thus able to form a strong foundation upon which a substantial Adult Faith Formation Program can be built here at Ss. Peter & Paul.
- Catechist Certification: Seven PSR catechists attended the Catechist Certification Class on the Creed I Believe, We Believe held late August. 20 hours of Renewal or Elective hours on current tier will be offered for the Catholicism DVD series.
- A Practical Training for Parish Pastoral Councils: Dave, Carol, Barb and Judy, along with myself, have signed up for the Diocese of Belleville's day of "Practical Training for Parish Pastoral Councils" on Saturday, Oct. 15 (8:45 a.m. – 3:45 p.m.). There is still room available.
- Fanning the Flame: A diocesan-wide spiritual renewal program is being planned as a way to celebrate the 125th anniversary of the Belleville Diocese. This Fanning the Flame program will begin January 15, 2012: [www.ffdiobelle.org](http://www.ffdiobelle.org). This program will explore all 36 chapters of the United States Catholic Catechism for Adults, in a variety of ways, through the insights of Chapter guides. The Messenger will publish reflections on each of the chapters, written by ordained and lay members of the Belleville Diocese. New or existing small faith sharing groups can study together with study sheets, meetings can begin by discussing the 'chapter of the week', bulletin announcements will be available for each chapter/week. Books are available at 50% off.

#### **7. St. Vincent DePaul Society – (Barb Reinholz) –**

- We will be sharing the October Trivia night with SPPCS Athletic department. Vern and Kermit are working out the details. Please come and support!
- Members of the SVdP will be going to our feeder parishes to speak at the masses to help communicate just what it is that we do. We have had many people contact us from surrounding areas and we hope to gain some new members/donations from Madonnaville, Hecker, Valmeyer and Tipton.
- Young Vincentians did not meet in Sept due to the holiday weekend and the pancake breakfast. Our next service project will be to work with the 8th graders with their Coat Drive. They are asking for new or gently used coats of all sizes.
- SPPCS is willing to sponsor a dress down day as a fundraiser for SVdP and YV. Date 11/5/11

#### **8. Maintenance – (Chris Purcell) –**

#### **9. Service – (Judy Brinkman) –**

- The annual meeting of the Service Committee was held August 29, 2011. Ken Gibbs presided and opened in prayer. In attendance were Carol Postlewait, Angela Atkinson, Nathan Young and the two new members, Gretchen Wolkiewicz.
- The minutes from last year's meeting were read, with no corrections or changes. There was no unfinished business.
- Members discussed the following:
- New business - 5k Walk/Run sponsored by Friends of SPPCS during the Waterloo Pumpkin Fest, October 1, 2011
- Anticipated fundraisers for committee consideration - none
- Review and update of the 2011-2012 Fiscal Calendar
- Ministry Fair in 2011 - will probably not occur until Spring 2012
- PSR did not have any additional activities planned for the calendar
- Youth Ministry had nothing to add to the calendar at this time.
- The next meeting will be scheduled in one year. August 2012 does not have a 5th Monday, Ken will schedule accordingly.

#### **10. Stewardship – (Tony Morris)**

- Joanne Hoffman spoke with Barb Reinholz about what was done in the past with the Welcome Committee including what worked, what didn't, who did what, and what they had seen in done in their past parishes. I will be following up with her this month to define the process that we will use moving forward. We will want to have

input from Father Osang prior to his vacation and from Father Max as well.

**11. Worship/Liturgy – (Deacon Doug)**

- The Liturgy Committee did meet in the past month. The new Roman Missal was discussed and how it would be implemented in the parish. Doug is going to work with the choir first. There is also some concern about people holding the book for an entire hour as people will likely be flipping through pages to keep up with the changes in the Mass.
- More people have been absent when they are scheduled to be Eucharistic Ministers and Gift Bearers. The committee is putting together a process to ask people who have been involved with these ministries for period of time if they still want to be involved.

**12. AFC – (Carol Postlewait) –**

- Front canopy has been removed from the front of the school.
- The groundbreaking for the school expansion is scheduled for the September 23<sup>rd</sup> at 6:00 PM.

**Closing Prayer –**

**Time and Place Next Meeting: October 11, 2011 at 7 pm**

**Adjournment**