

Saints Peter and Paul Parish – Waterloo, IL
Pastoral Council
Meeting Minutes for October 11, 2011

Sign of a Christian Community

Community building – How do our decisions foster a sense of welcome and belonging?

Worship – How do our choices promote better liturgical celebrations and greater praise of God?

Evangelization – How do we continue to share the Catholic faith within our parish and our community?

Service – How do we reach out in justice and service to our staff, parishioners, community and the world?

Attending

Fr. Dale Maxfield (Associate Pastor)
Deacon Doug Boyer
Karen Seaborn (Pastoral Associate)
Carol Postlewait (Trustee)
Kevin Edwards (Trustee)
Tara Busch (School Board)
Angela Atkinson (PSR)
Chris Purcell (12)
Ken Carrico (12)
Tony Morris (12)
Connie Lutz (13)
David Miskell (13)
Chris Zeibold – Finance
Bonnie Gardner – Finance
Nathan Essner – Finance
Staci Wittenauer - Finance

Absent

Fr Osang Idagbo, C.M. (Parish Administrator) - Vacation
Barb Reinholz (14)
Judy Brinkmann (14)

Opening Prayer was led by Father Max

New Business:

- Father Max reviewed the criteria being used for those attending to use in filling out the Parish Evaluation Instrument. All in attendance filled out the document and turned them in to Father Max.

Standing Reports

1. SPPCS Report – (Tara Busch)

- We are still in the process of having a school board representative selected from the Hecker parish.
- Bob Pfeil updated the board on the school building project thus far.
- Rose Lehmann provided an update on the Athletics portion of the SPPCS Strategic Plan. She met with Vern Tepen. There are 80% of our students involved in our athletic programs (grades K-8). Vern communicated a wish list to Rose. His top three requests for assistance/growth with the Athletic Dept: 1) More parent involvement in the scheduling of admissions and concessions at the games as well as the ordering of concessions 2) More assistance and participation in the annual golf tourney 3) Exploring other fundraising options. The Athletic Department is hosting a trivia night in partnership with the Young Vincentians on November 5th. The board encouraged parent meetings with coaches prior to the start of sports seasons to discuss expectations, etc.
- Jennifer Garner volunteered to be the Catholic Conference Illinois Representative for our school.
- ITBS will be realigning their testing to coincide with the Common Core Curriculum.
- SPPCS was rated as a “1” suggesting we are a school with strong viability according to the Office of Education of the Diocese of Belleville preliminary Assessment and Analysis. This was assessed in June 2011 as part of the Pastoral Plan for Parish Renewal and Restructuring.
- Parent Teacher Conferences are scheduled for October 27th.
- Top 20 Teens parent presentation went well and DVDs will be able to review for any parents that were not able to attend that informational session.
- The second annual movie night will take place at the ball fields on Friday, October 14th. The money raised in the concessions and any donations that evening will benefit the MS Society.

5. PSR

- The PSR Advisory Board is not meeting in the month of October. Our next meeting is Monday, November 14th at 6:30 p.m.
- RCL Benziger, our textbook company, will be hosting a workshop for parents. This workshop will be held during PSR class at SPPCS in the Computer Lab and is being offered free of charge. PSR parents and SPPCS parents have been invited to this event.
 - 10/26/11 – So you want to raise your child Catholic? – We have 8 parents registered so far for this workshop.
- Family Masses and receptions begin this month with the 3rd grade Mass on Sunday, October 23rd at 9:00 a.m. Lois Thompson is the PSR coordinator for these events.
- We will be giving the ACRE test on Wednesday, November 2nd to the 5th grade PSR students. The results of this test will help us evaluate our current curriculum.
- We are still in need of an Administrator at the SPPCS campus on Wednesday evenings.

6. Adult Formation – (Karen Seaborn)

- Catholicism: Journey Around the World and Deep into the Faith: We began this ten session DVD series last evening. Between 20 and 30 people have signed up to participate in some or all of these ten sessions. It is being held in the Computer Lab here on the campus of SsPPCC from 7:00 - 9:00 p.m. and will continue every Monday evening until mid-December.
- RCIA: We now have three adults inquirers for our 2011/2012 year, all of whom are already baptized in another faith expression. These three adults will join other interested parishioners and catechists for our ten week DVD series Catholicism mentioned above. At the conclusion of these sessions, the RCIA inquirers will continue to meet on Monday evenings in preparation for reception of the sacraments Easter Vigil.
- Adult Children of Aging Parents: Darlene Niebruegge and Judy Mueth continue to work with Cathy Knowlton, Human Support Services in offering monthly support group for adult children with aging parents.
- Book club: Book Club reading Mother Teresa's book A Simple Path.
- New Roman Missal: Bulletin inserts continue to be placed in each week's bulletin. Deacon Doug will be offering two presentations on the New Roman Missal for the parish at large: Wednesday, Nov. 16 from 6:45 - 7:45 p.m. (during PSR classes) in the Church and Saturday, Nov. 19 from 9:00 - 10:00 a.m. in the Church. Each attendee will receive one of the booklets to take home with them. The remainder will be available in the back of Church until they are gone.
- Comprehensive Adult Faith Formation Program: The newly formed Adult Faith Formation Commission has now met four times and our next gathering is scheduled for Tuesday, Nov. 15. The group continues to read and discuss the USCCB's document Our Hearts Were Burning Within Us, the U.S. Bishops Pastoral Plan for Adult Faith Formation.
- Catechist Certification: An Apprentice certification class will be held next Tuesday, Oct. 18 for our new PSR catechists. Two hours of elective hours on current tier will be offered for each Catholicism DVD series attended.
- A Practical Training for Parish Pastoral Councils: Dave, Carol, Barb and Judy, along with myself, will attend the Diocese of Belleville's day of "Practical Training for Parish Pastoral Councils" on Saturday, Oct. 15 (8:45 a.m. – 3:45 p.m.).
- Small Faith Sharing Groups and Kick-Off: This year's Small Faith Sharing Group Kick Off will be held this Thursday, October 13 in the Latchkey modular with a presentation and discussion on the Gospel of Mark. This is open to all interested parishioners.

7. St. Vincent DePaul Society – (Barb Reinholz) –

- St. Vincent de Paul will be hosting a trivia night on Sat Nov 5th along with the SPPS athletic department. Please come out and support us in our only fundraiser planned at this time.
- We are hoping that the young Vincentians can collect canned goods the night of the trivia to help stock our local food pantry
- Members of SVdP have been speaking at the feeder churches to inform them of our efforts and hopefully gain more members for outreach.

Pro Life Trip

- The annual March for Life trip is scheduled for Friday, Jan 20th- Tuesday, Jan 24th to Washington, DC. The cost is \$230/ person for bus and lodging. \$100 extra for food & spending. We will once again be traveling with the Life Really Matters group from St. Louis. If you know of a high school student who is interested in going, please have them contact me. We have not had any response from WHS students to the bulletin announcement. I am estimating 15-20 Gibault students going this year.

8. Maintenance – (Chris Purcell) –

- Chris reported no major maintenance issues. There was discussion about getting portions of the church painted.

9. Service – (Judy Brinkman) – No Report This Month

10. Stewardship – (Tony Morris)

- A New Parishioner Welcome process was submitted to the council for review. That process is attached to the end of these minutes. Suggestions were made to ask families with similar interests or characteristics to be the "Buddy Family". The council approved moving forward with this process.

11. Worship/Liturgy – (Deacon Doug) – No Report This Month

12. Building Committee – (Carol Postlewait) – Report from Bob Pfeil

- The house demolition has been completed.
- The hole/basement was backfilled with engineered material and they started foundation last Thursday 10/06/2011.
- The project as a whole is currently on schedule and we expect to be substantially complete by the start of the 2012-13 School year as planned.
- The current schedule calls for footings and foundations to be complete by 10/21/2011.
- The week of 10/24/2011, they are scheduled to begin the underground plumbing/electrical work and then will proceed with pouring the floor slab.
- As long as the weather continues to cooperate, we will begin the erection of the steel frame no later than 11/07/2011 and this process should be complete by 12/01/2011.
- Early December will see the Exterior walls going up and the Masonry starting. (Weather permitting)
- In regard to the Budget, yes we have had some cost variances.....Both Good and Bad.
- Bob Pfeil is working on the detailed accounting of these Adds/Deducts and will be able to present at next month's meeting in person, if you would put me on the agenda for next month and I will present to the Parish Council.
- We were able to save some money on some design changes, but also ran into some soil/underground (unknown) issues along with the Demo/site work.
- For the corner property, which was never in the original Budget as this was added to the project at a "late stage" after the Budget was approved.

Closing Prayer – By Father Max

Time and Place Next Meeting: November 8, 2011 at 7 pm

Adjournment

Welcome Committee Process

Draft 10/06/11

New parishioner contacts the Parish Office to register.

Secretary gets all contact information (including email address) and gets them entered into Parish System.

Informs the parishioner(s) that they will be getting a call from Father Osang or Father Max.

Call would ideally be made within a week. Goal of the call is to schedule a time that one of the priests can sit down with the new parishioner.

If priest schedule prohibits this, a member or couple from the Welcoming Committee could have the meeting. One of the priests would still make the initial phone call and let the new parishioner(s) know that someone else will be contacting them to meet with them.

Schedule this individual (rather than group) appointment as soon as possible after office notified.

During meeting the following topics should be discussed:

- Marital status, family, and/or children and ages.
- Sacramental needs - Baptism (adult/child/ren) Marriage, Communion, Confirmation, etc.
- Ministries/activities they participated in (interests/strengths) in previous church/parish.

Assign a "Buddy Couple/family" (volunteers needed) or Welcoming Committee member. Match the interests / needs of the new parishioner(s) if possible. This family should contact the new parishioner(s) to introduce themselves and possibly attend Mass with them. "Buddy" could also mentor the new parishioner into various organizations or ministries.

Parish office or Buddy Couple can contact organization that the new parishioner(s) have expressed an interest in. Each organization should have at least one active representative that can contact the new parishioner prior to the meeting/activity to invite them to the meeting.

Welcome Reception for new parishioners to be held regularly (every 2 months, quarterly, etc. - frequency to be determined by the number registered). Given photo directory (if possible) and/or Parish Directory and Guide Book, and candle (Light of Christ).

Publish names of new parishioners in bulletin informing parish at large.

New Tradition.....Welcome visitors and new parishioners at each mass by asking them to stand. Welcome them with applause.